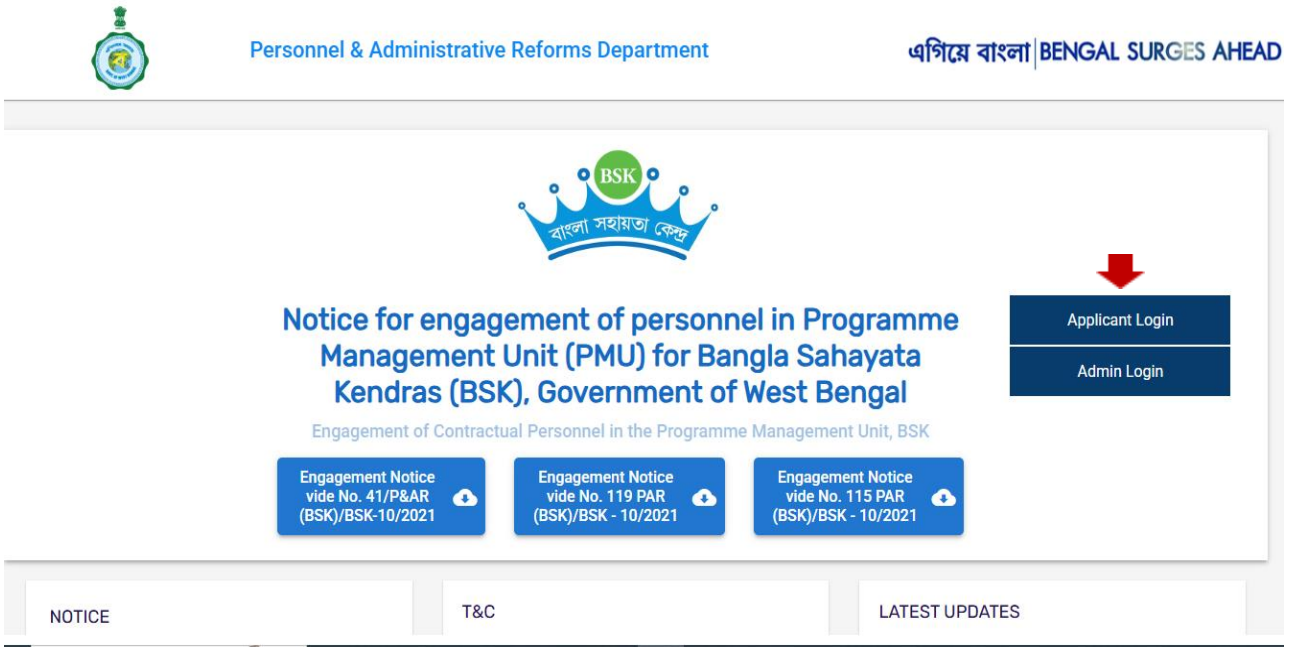
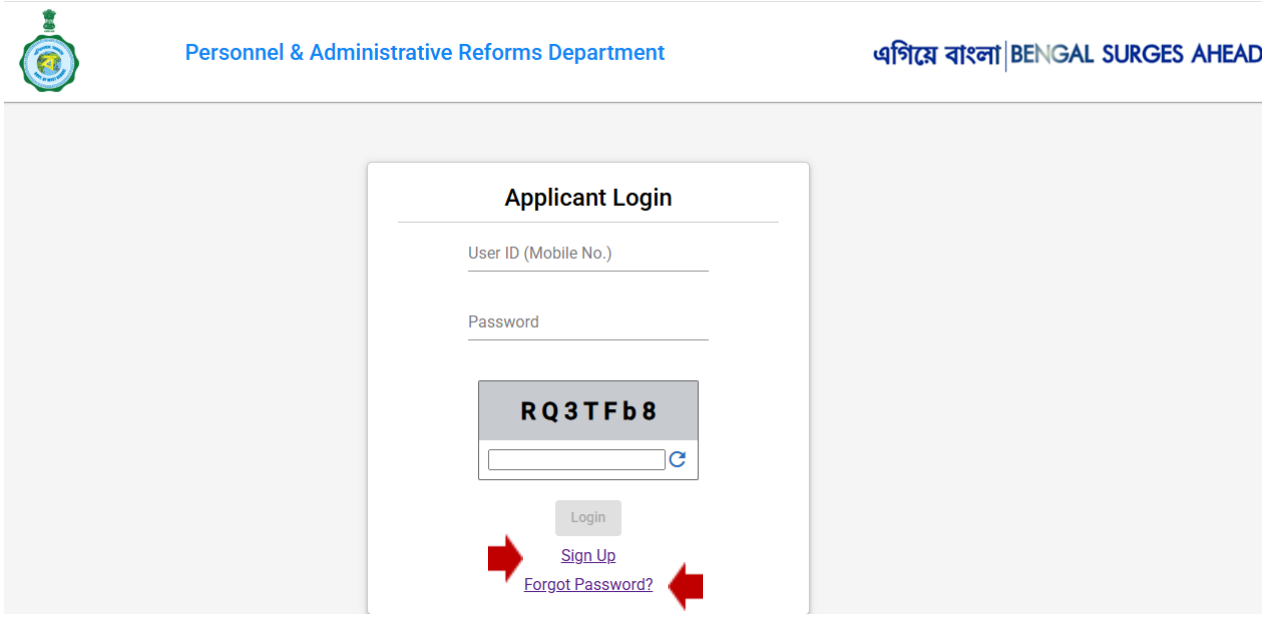
INSTRUCTIONS TO FILL IN APPLICATIONS

1. Applications are requested to download and carefully read the Government notification vide 115 PAR -BSK/BSK-10/2021 and Engagement Notice vide No. 41/P&AR (BSK)/BSK-10/2021.
2. Please note a single applicant is allowed to apply for maximum one job position. Application once submitted cannot be edited, hence please read the instructions carefully before submitting.
3. Steps to follow for applying for an open position.
   I. Please login through the **Applicant Login** button

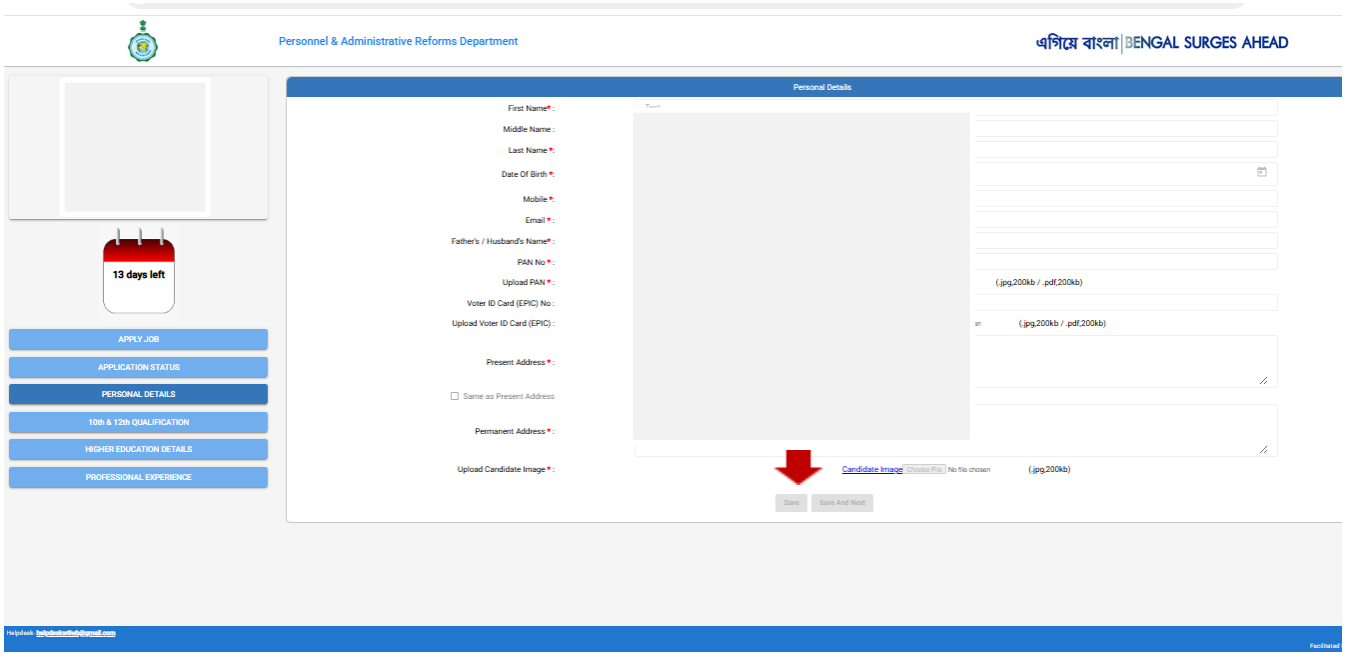


   II. Existing users please **Logon** or new applicants **SignUp** from following link. You can anytime reset your password through **Forgot Password** link.

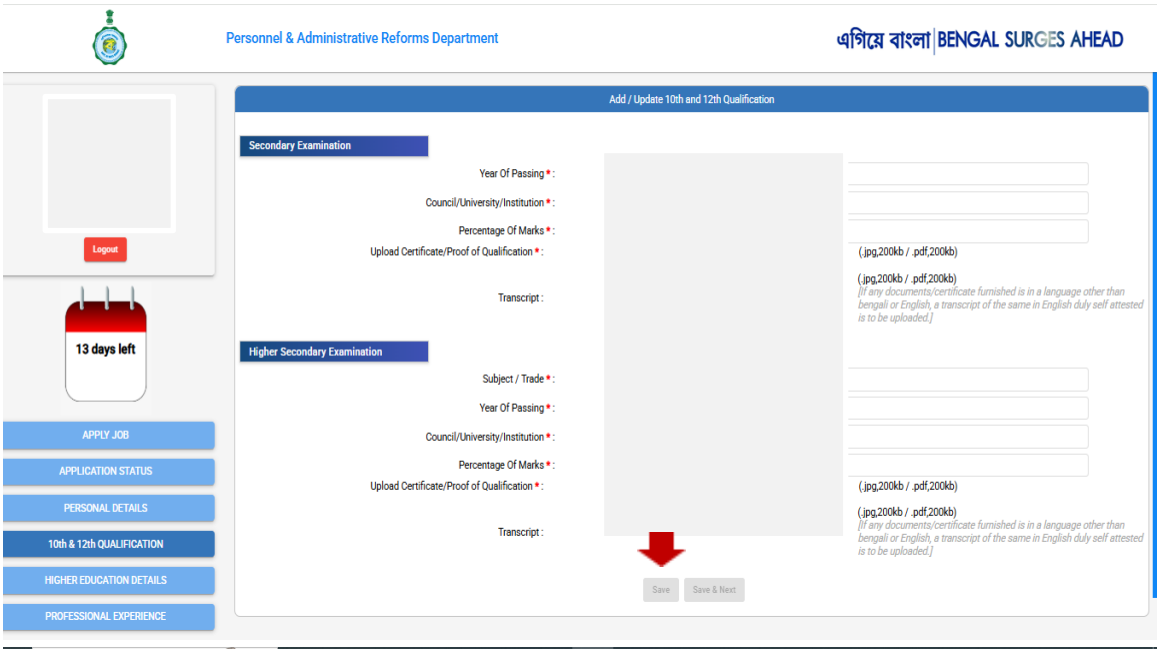


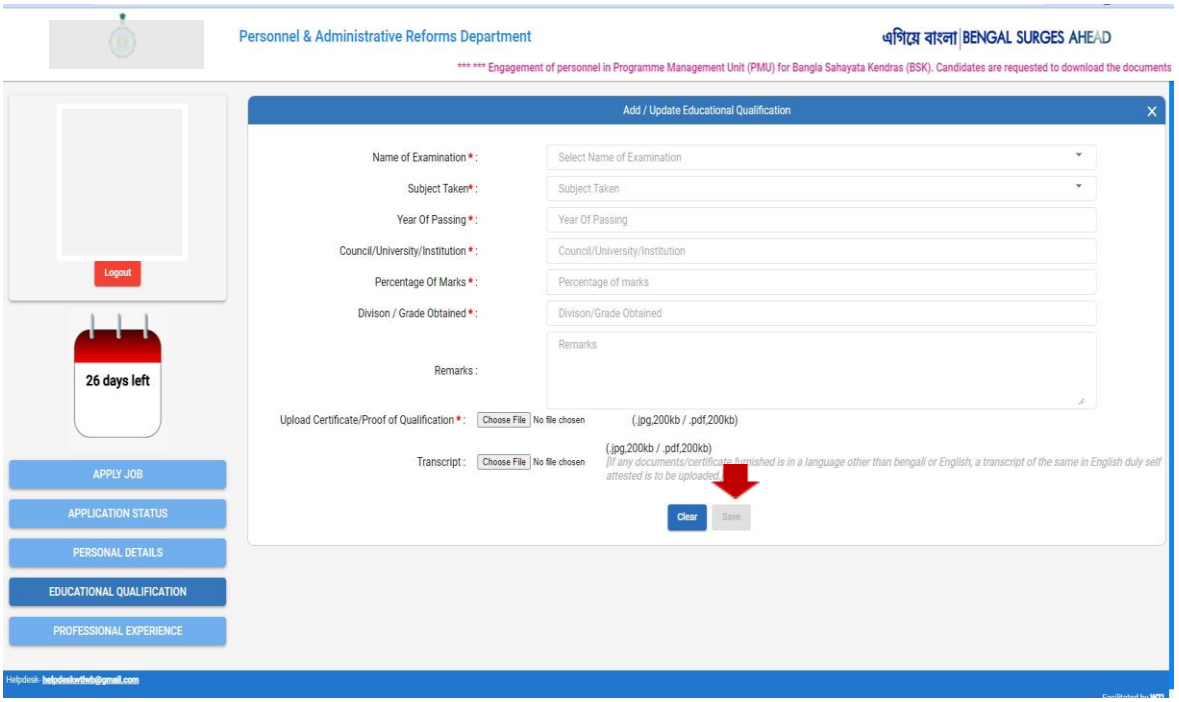
III. Please fill in following details after login

a) **Personal Details**

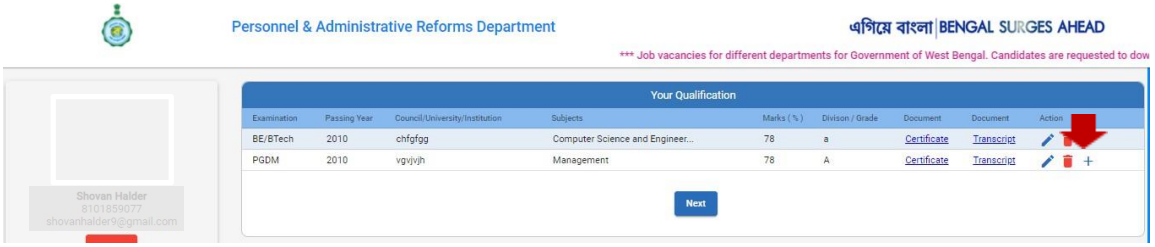


b) **Education Qualification** – your job application will be restricted by minimum education qualification required for each open position. Please provide the Secondary and Higher Secondary examination qualification first. Then please provide accurate details for faster verification.

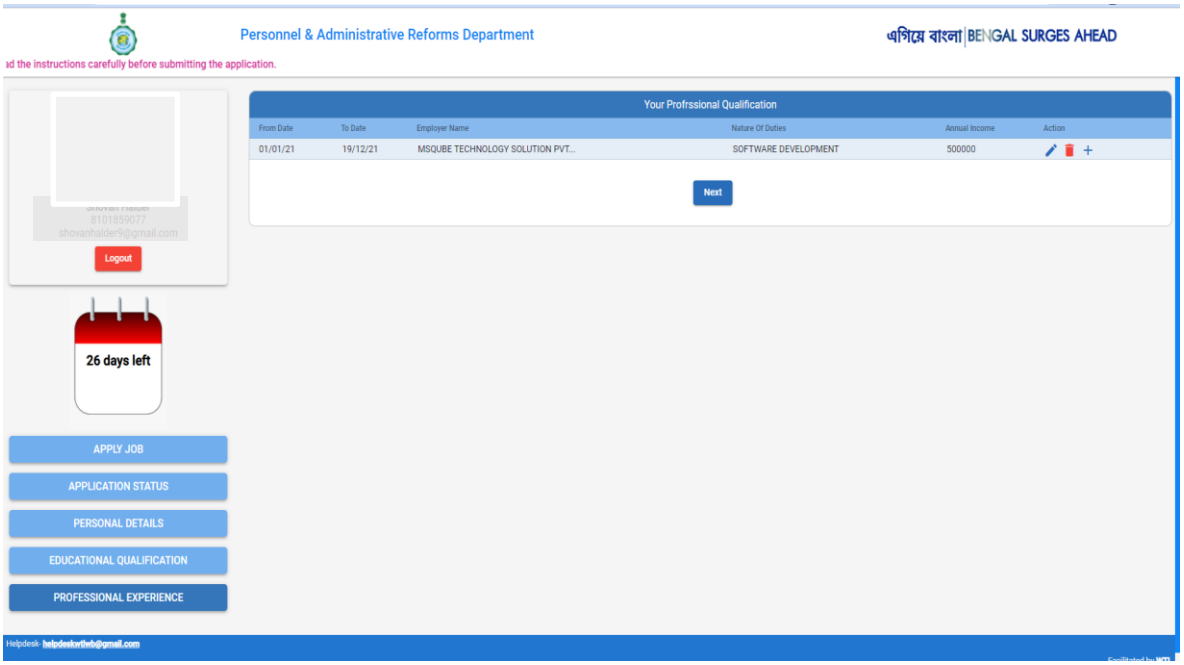




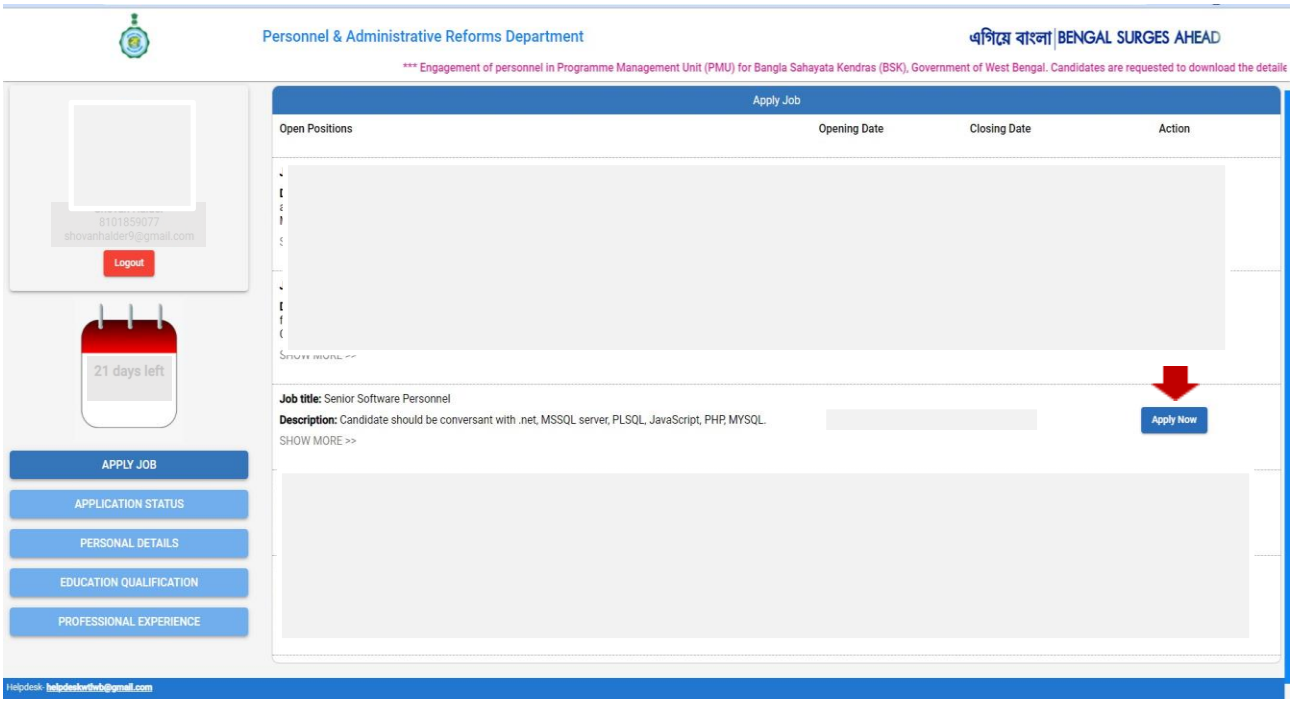
You can add multiple qualifications and also make changes as needed.



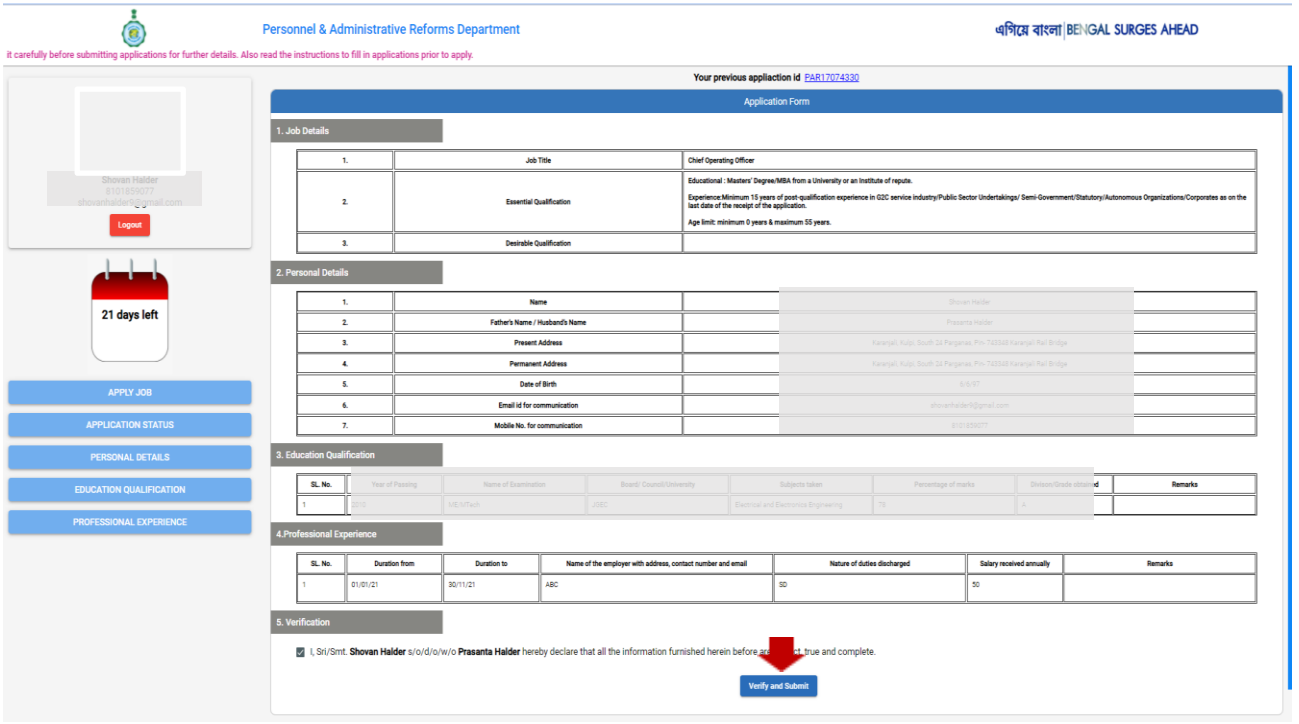
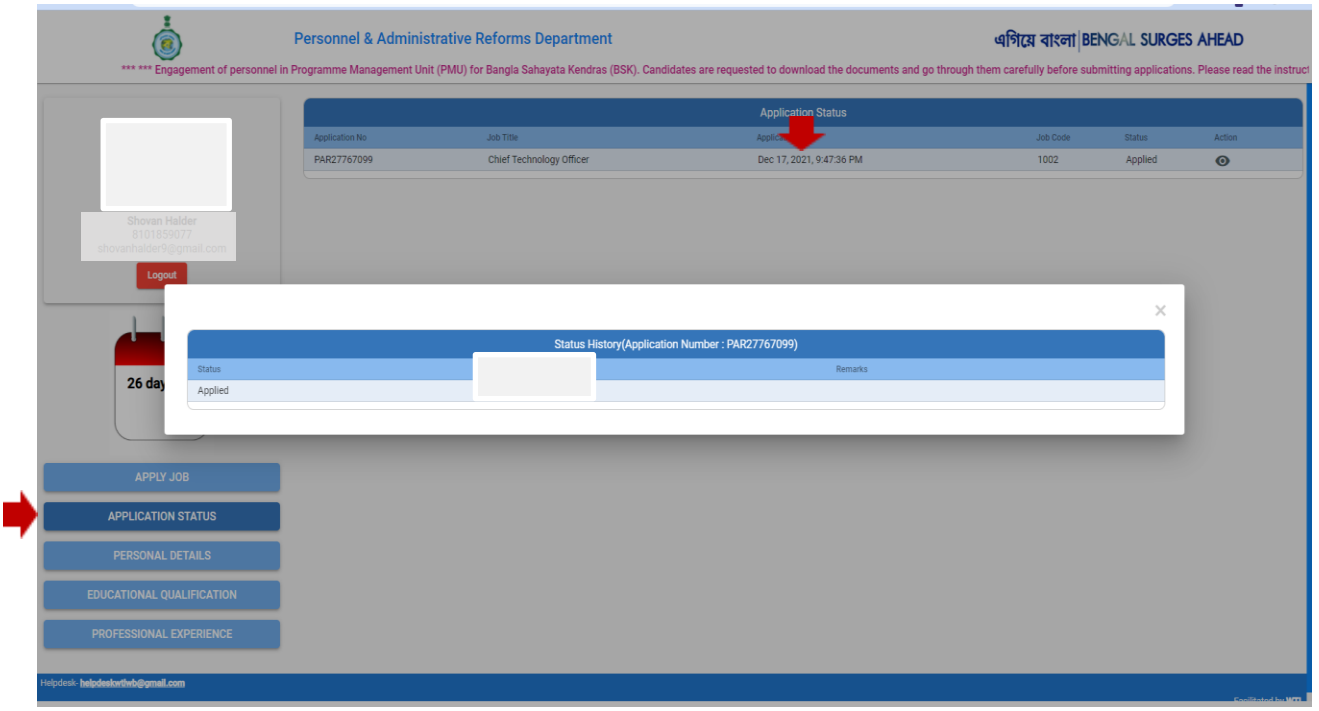
c) **Professional Experience** - similarly add your relevant professional experience. You can add multiple entries and make changes as necessary.



IV. Once all professional and educational details are filled in, please click on **Apply Job** button to browse through the open positions.



V. Please check all essential and desired qualification, accept and verify. Please click on **Verify & Submit**. Please note once submitted, you can not change or delete your application. An email will be sent with confirmation.



VI. You can check your A**pplication Status** in the website to get the latest status of your application. During any subsequent status change, you will be notified through your registered email id.